



HxGN OnCall Suite Managers Board

Minutes

Meeting held Virtually via Teams
Thursday, November 20, 2025
3:30 p.m.

Members: Kate Thomas, Washoe County
Dion Louthan, City of Sparks
Barry Duplantis, REMSA
Cody Shadle, City of Reno
Jackie Bryant, City of Reno
JW. Hodge, City of Reno, Alternate Board Member
Adam Heinz, REMSA, Alternate Board Member

Staff Present: Kate Thomas, Washoe County
Dion Louthan, City of Sparks
Barry Duplantis, REMSA
JW Hodge, City of Reno
Cody Shadle, City of Reno
Jennifer Gustafson, Washoe County DDA
Erick Willrich, Washoe County
Quinn Korbolic, Washoe County
Sharon Neville, Washoe County
Sara DeLozier, Washoe County

A. Introductory Items

A.1 Call to Order and Determination of a Quorum

Washoe County staff member Erick Willrich called the meeting to order at 3:32 p.m. and confirmed the presence of a quorum. Board Members present were Kate Thomas, Washoe County; Dion Louthan, City of Sparks; Barry Duplantis, REMSA; and Cody Shadle, City of Reno. Alternate Board Member present was JW Hodge, City of Reno. It was further clarified that Mr. Shadle is a non-voting member of this board.

A.2. Public Comment

None

A.3 Approval of Agenda (For Possible Action)

Mr. Willrich requested removal of item B1 from the agenda, as it was tabled at the Executive Board meeting. Upon motion from Member Hodge and a second by Vice-Chair Louthan, the revised agenda for the November 20, 2025 meeting was approved unanimously.

A.4 Approval of the October 16, 2025, Meeting Minutes (For Possible Action)

Member Duplantis asked about the location of the October meeting minutes, prompting Ms. DeLozier to explain that minutes are posted on the website rather than sent individually. Chair Thomas, with agreement from the board and DDA, decided to table approval of the October meeting minutes to the next meeting, allowing members more time to locate and review them.

B. Business Items

B.1 Review, discussion, and possible action to approve Change Order CO05, an amendment to Washoe County's HPE GreenLake Services contract. The change order adds VMware licensing to cover the 192 Cores on the upgraded servers at both the primary (Washoe County) and secondary (Equinox) sites. The change order outlines the financial, operational, and contractual implications of this modification, with a fiscal impact of [\$34,560] annually over the 60-month term. (For Possible Action)

Item tabled.

B.2 Review, Discussion, and possible action to approve Change Order #5 to Contract 2023-54479 with Intergraph Corporation (Hexagon Safety, Infrastructure & Geospatial Division) to accept a contract adjustment. CO5 reflects negotiated adjustments to the existing agreement between Washoe County and the contractor, as detailed in the supporting documentation, including a modification to the milestone #11 price in the amount of (\$100,000), modifications to project milestones and payment schedules, and modifications to maintenance pricing for years 2-5 in the amounts of (\$44,588.21) per year. (For Possible Action)

Member Duplantis inquired about eligibility for E911 reimbursement for the change order, and Member Shadle explained that the reductions are tied to previous schedule changes and are not dependent on 911 board advisement, with future funding adjustments possible for related items. Member Duplantis made a motion to approve Change Order #5. Motion was seconded by Member Hodge. There was no response to the call for public comment and the motion was approved unanimously.

C. Announcements/Reports

C.1 Possible update on general HxGN Oncall Suite implementation project, including, but not limited to, facility accommodations and technological accommodations, project adjustments (current/future) and the timeline. (Non-action item)

Member Shadle reported that the vendor was unable to meet the scheduled transition to training due to unresolved defects and requested additional time to reassess the product's readiness and remaining scheduled activities. He further described ongoing meetings among agencies to evaluate the financial and operational impacts of the delay, including extended contracts and system maintenance requirements, with the goal of presenting a unified message to the vendor. A rescheduled meeting with chiefs and stakeholders would provide more information, and updates would be shared with the board and organizations as soon as available.

Mr. Willrich stated that there will be 4 items that will be taken to the Executive Board and then the Managers Board in the next month. These meetings are not yet scheduled. Mr. Shadle and Mr. Willrich discussed the possibility of increasing the minimum approval amount to streamline board operations. Mr. Willrich clarified that the current cap is \$25,000 and cannot be raised without an amendment.

D. Public Comment

None.

E. Adjournment (For Possible Action)

Chair Thomas adjourned the meeting at 3:48 p.m.

Approved as written in Session February 12, 2026.